



March Meeting Minutes

March 16, 2023 (Virtual Meeting)

Bob McBride called the meeting to order at 4:07 p.m.

Member Attendees: Bob McBride (Chair), Kevin Monahan (Vice-Chair), Karl Hassler (Treasurer), Michael Smith (Secretary), Mark Deshon, Dave Schultz, and Karen Rosenberg

Partner Liaison Attendees:

City of Newark: Mike Fortner (Planning & Development)
WILMAPCO and Newark Bike Project: Heather Dunigan
Bike Delaware: John Bare

Family Bike Fest Organizational Committee Formation

- Kevin Monahan gave the following updates:
 - We started doing outreach to a few groups and people that we might want there, particularly those with expertise working with kids and cycling.
 - Newark Bike Project has some expertise that they might be able to offer, like handouts or a presentation.
 - Looking for somebody to lead the education component of the event and then start on doing vendor outreach.
 - Working with UDPD to solidify date, time and location, for an early summer event.
- Mark Deshon suggested forming a sub-committee to bring more people into the process.
- Kevin agreed, and Bob McBride suggested adding people from Newark Center for Creative Learning, Downes Elementary, and West Park Elementary, the UD Lab School, the Newark Bike Project, and/or UD Recreation Services.
- Heather Dunigan also recommended Chip Kneavel from DelDOT, who is a Safe Routes to School planner.
- Heather also noted that the Newark Bike Project does not currently have a youth coordinator.
- Dave Schultz suggested Lauren Dudziak as a UD Recreation Services contact.
- Mark suggested Helga Huntley would be a good fit if she is not too busy.
- Karl Hassler stressed the importance of having a date for the event for future planning.
- Mark suggested that Kevin reach out to Detective Bill Wentz of UDPD to get the ball rolling.

Setting BikeNewark Goals for 2023

We discussed goals from a draft that Bob had put together. See attached document for finalized goals.

Event Volunteers Needed

- Bicycle-safety Checkpoint at The Green at Delaware Avenue (March 21, 11 a.m.–2 p.m.): A general announcement was made, and Mark had sent the membership an email asking for volunteers.
- First State Half Marathon (March 25): BikeNewark had been asked to man a water station during the event. Bob, Mark, and Dave volunteered to help with this at the Handloff Park station, roughly from 7:45–10:00 a.m.
- Bicycle-safety Checkpoint at The Green at Delaware Avenue (April 12, 11 a.m.–2 p.m.): Mark will issue a call for volunteers soon.

Treasurer's Report

Karl presented the report. There was no report in February, so this report covers the past two months, with a beginning balance of \$1,733.61 and a current balance of \$1,184.64. Karl noted that BikeNewark's annual fees and insurance had been paid.

Beginning balance 1/20/2023		\$ 1,733.61	\$ (0.00)	\$ 1,733.61
Additions:				
1/31/22	Interest	0.02		0.02
Total additions		0.02	0.00	0.02
Deductions:				
1/30/23	Amerispec Insurance	437.00 [1]		437.00
1/31/23	LAB dues 2023	75.00 [2]		75.00
2/1/23	State of DE - 2022 Franchise Tax	25.00		25.00
Total deductions		537.00	0.00	537.00
Surplus (deficit)		(536.98)	0.00	(536.98)
Ending balance 2/16/2023		\$ 1,196.63	\$ (0.00)	\$ 1,196.63
Beginning balance 2/17/2023		\$ 1,196.63	\$ (0.00)	\$ 1,196.63
Additions:				
3/6/23	Donation - Bike DE	100.00		100.00
2/28/23	Interest	0.01		0.01
Total additions		100.01	0.00	100.01
Deductions:				
3/7/23	Deposit return	100.00		100.00
3/7/23	NSF fee [3]	12.00		12.00
Total deductions		112.00	0.00	112.00
Surplus (deficit)		(11.99)	0.00	(11.99)
Ending balance 3/16/2023		\$ 1,184.64	\$ (0.00)	\$ 1,184.64

Note: The donation from Bike Delaware was returned, as its bank account needed to be fully re-established. This return of the donation caused the \$12 NSF fee, for which we hope to get reimbursed.

Old and New Business

- The League of American Bicyclists sent out a Community Survey link to aid in grading the bicycle friendly community application we submitted (www.surveymonkey.com/r/BFC_Spring23). It was agreed that we should share the link on social media.
- Bob mentioned that our application to The Newark Partnership's Mini-grant program for the Central Loop kiosks is under consideration, with a decision expected in a few weeks.
- Heather mentioned that WILMAPCO has announced a Safe Streets for All campaign, launched with an initial survey (wilmapco.org/safestreets).
- Bob mentioned that there is a planning meeting on Monday, March 20, to discuss the Bike to School Day (May 3) and Bike Rodeo (May 30) with John R. Downes Elementary School.
- Bob also mentioned that the Newport to Newark Pathway Steering Committee is having a public Open House on April 4, with the next committee meeting on April 24.
- Bob noted that the NICA Mountain Bike Racing Program is looking for student members and/or coaches. They have several events planned for the 2024 season in/near Newark.
- John Bare announced that the Everyone Gets Home Summit will be on Tuesday, May 2, on the Legislative Green in Dover. He said that BikeNewark is welcome to have a table at this event.

Meeting adjourned at 5:17 p.m.

Minutes taken by Michael Smith



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BikeNewark Goals for 2023

- 1) Continue development of final phase of Newark Bikeways and wayfinding signage.
 - Oversee installation of wayfinding signage for Central Loop and South Bikeway.
 - Purchase four kiosks and work with the City to install along the Central Loop.
 - Potentially includes online destination resources (through A. I. Whoo)
- 2) Assist in revision/update of *2014 Newark Bicycle Plan* in coordination with WILMAPCO and the City of Newark.
- 3) Assist in planning phase of improvements to South College Avenue from I-95 to Main Street.
- 4) Provide bike advocacy– and bike safety–related public events in cooperation with partner organizations.
- 5) Create safety-training publication, video, and online materials for...
 - Delaware Avenue bikeway.
 - Bicycling to school or work safely using Newark Bikeways low-stress network.
- 6) Develop bike-parking proposal and needs assessment for the entire Newark community.
 - Includes retro-fitting locations to upgrade for needed bike parking
 - Includes seeking Community Development Block Grant to help fund new bike parking
- 7) Seek opportunities to sponsor or co-sponsor events with other related organizations, with emphasis on equity and inclusion for specific sub-communities within Newark.